

Transition Malvern Hills Steering Group Meeting

Monday 30th March 2009, 7pm

Priory Court Lodge, Avenue Road, Great Malvern



Attendance:

Will Tooby (Chair)
 Rob Scott
 John Howes
 Jan Dyer
 Ginny Lee
 Nic Harrington
 Nathan Burlton

Apologies:

No.	Item	Action
1	Apologies	
2	Confirmation of minutes from previous meeting - action points raised • Minutes to be provided by next day in standard format (as this)	NB - done
3	Finance • JD has sent off our first claim.	
4	Press Release • Press release for upcoming 'Engaging with local Government' evening was passed around for comment. To be submitted tomorrow. JH suggested he could provide help with formatting. On Google Docs.	NB & JH
5	County Council • Will Attended County Council meeting. • Will to forward scrutiny committee report on 'Climate Change' • Will suggested that we all contact our local county councillors • Rowenna Skidmore 'WCC Beacon Coordinator' is to sit in on Steering Group Meetings • JH expressed concern that if there was too much involvement with council staff at meetings it may look like we were part of the council. • Find an online way of contacting all County Councillors writetothem.com	WT - done ALL NB
6	Communications • Any useful information for group distribution should be sent to JH • Email newsletter to be distributed to mailing list at least once a month. There should be an absolute maximum of one sent per week • Facebook link on Main site (badge on front page?)	ALL JH JH
7	Dates of meetings • Produce spreadsheet/pocket guide with all meetings and events? • Confirm location of next meeting on 14 th of April. • Future meeting locations need to be booked with Fozia at MHDC	? NH WT
8	Awareness • Steering Group needs to be involved with Awareness. • Leaflets need to be distributed • Council could help with distribution? Ask Fozia • Distribute to 'Awareness' database of 50/60 local organizations. • Distribute to 'MHDC' (Fozia) database of 50/60 local organizations. • Donations should be collected at each event. Need a donation box • May Day – Transition stall – Local Food theme – Draft of directory available? – Distribute leaflets – Work on 'home grown' displays for stand • Group to decide what we are doing and what relationship we should have to the Steering Group	ALL Awareness WT Awareness Awareness GL Awareness Awareness

9	<p>Unleashing Event</p> <ul style="list-style-type: none"> • The suggestion was that the event should be held from late afternoon on a Thursday or Friday to enable the participation of Jonathan Porritt. • Jonathan Porritt would need to be contacted to see when available and event checked. • Contacting other 'remote' speakers to ask if they will submit video. • Food – Fold to Provide? Speak to David • Live Music • Formed a subcommittee – NH, WH, NB, JD, (GL), (WT), RS (remote) • Bridget to speak and park bus outside? • Invite all Town, Parish and County Councillors 	<p>JR RS & NB WT NB</p>
10	<p>Involving Young People</p> <ul style="list-style-type: none"> • Malvern Diggers Event being held at Youth Centre. 	
11	<p>Network Meeting</p> <ul style="list-style-type: none"> • Planning meeting needs to be arranged. Booked to be at Nic's house on 15th April. Email all participants 	<p>NH</p>
12	<p>Partnership/District Council</p> <ul style="list-style-type: none"> • Will reported from his past meetings and expressed concern about how to get the message across at meeting on 1st of April • Robin suggested that we have a group in Transition to monitor the performance of the council and they have one to monitor our performance. • Will presented summary of the 6 key messages from Copenhagen which he will email to group. 	<p>WT</p>
13	<p>Any Other Business</p>	
14	<p>Meeting concluded at 9:30pm</p> <p>Date of next meeting: 14th April 2009, 7pm, Venue TBC.</p>	